ABBAS AND TEMPLECOMBE PARISH COUNCIL
Minutes of the Meeting held on the
14th November 2017

PRESENT Councillors M Batchelor (Chairman), R Cave (Vice Chair), J Grierson, C James, Paula Batchelor, C Hukins, C Mintern, A Haskell, A Kerry

Chairman welcomed everyone to the meeting and introduced Raj Singe from the Community Council for Somerset (CCS) who proceeded to give a report on the work of a Village Agent. The main points are as follows:-

- Somerset Village Agents is a CCS project designed to reduce isolation and help connect excluded and vulnerable people living in Somerset with services that can support them and improve their independence, health and well-being. The programme is a response to the identified needs of the rural and increasingly older population of the County. Lack of transport is one need in particular in a rural village.
- Village Agents work alongside GPs and social care allowing people to stay in their own homes
- They work one to one and give practical support within the community. Village Agents are employed by CCS and payment would be made to CCS. They would be expected to report monthly to the Parish Council.
- They are a visible presence in the village attending events i.e. coffee mornings. Anyone can refer a person who is in need.
- Least amount of time a Village Agent can be employed is three days a week. There is a fixed term for 12 months.
- What do we want for our population – this would be asked of us and included in the agreement

Chairman thanked Raj Singe for attending the meeting and indicated that the matter would be discussed further within the meeting.

Prior to the commencement of the meeting Clerk obtained co-opted Councillor A Kerry's signature to his Acceptance of Office form and gave him a Register of Interest form to complete.

IN ATTENDANCE
2 Parishioners, Mr William Wallace (District/County Councillor)

Chairman commenced the open session. William Wallace reported that he had met to discuss the Small Improvement Scheme (SIS) applications. There were approximately 100 applications and scoring had taken place. Templecombe were exempt from scoring. It had been suggested that it may be possible to have some form of build out where the parked cars are beyond build out 4. Any proposal would not have to take away any protection now given to the cottages as a result of installation of the build out. Nothing had been added to the submitted proposals. SIS applications are prioritised as to importance. If given priority one the length of time to completion would be one year and priority two would be two years to completion.
William Wallace referred to the investigations he carried out 8 years ago in respect of the volume of HGV traffic, including freight traffic, using the A358. There had been a general increase which could have resulted from the re-regulation of satellite navigation systems. The strategy is due to be revised in 2018 and data will be needed.

Prior to the start of the meeting Chairman informed Members that Mr Ian Clarke, Director of Support Services and Solicitor to SSDC, had passed away on the 11th November 2017. He also welcomed Mr Allan Kerry to the Parish Council.

1 APOLOGIES FOR ABSENCE

Sarah Webb, G Wilson, Mr Hayward Burt (District Councillor), PCSO John Winfield

2 MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 10TH OCTOBER 2017

It was proposed by R Cave and seconded by C Hukins that the draft Minutes, as previously circulated, be agreed as correct and signed by the Chairman.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

M Batchelor and Paula Batchelor declared an interest in Agenda item 12 a) Future of the South Somerset Community Accessible Transport Scheme (SSCAT). A Haskell declared an interest in Agenda item 7) Templecombe Scout Group Report.

4 CORRESPONDENCE

Received since the last meeting as discussed:-

1) Somerset Waste Partnership – October Bulletin. Noted.

5 PLANNING

1) Determination of Applications

Application no 17/03956/AGN – Notification of intent to erect an agricultural building for the storage of hay, silage and machinery – Rachels Stables Temple Lane Templecombe **(Notification of prior approval is required)**

2) Notification of Area East Committee Meeting held on the 8th November 2017 at 9.00 am at The Council Offices Churchfield Wincanton (R Cave).

No matters to report.

3) Planning application no 17/03609/FUL – Change of use of land and erection of building in the rear garden to be used as hair, nail and beauty salon – 2 Bowden Road Templecombe – Additional information – increase in size

Member noted the additional information, indicating an increase in size. Members discussed the application and had no objections to the change provided that confirmation can be obtained that no part of the new build would encroach on land not in the ownership of the applicant.

4) Planning application no 17/04047/S73A – Application to vary condition no 02 (approved plans) of planning approval 09/03037/FUL, 11/02147/S73 and 16/03330/S73A to substitute with revised plans – Land rear of 18 to 24 Westcombe Templecombe

Members discussed the above application and expressed their concern as to whether the proposed change in development would overlook adjacent properties and those on Bowden Road.

5) SSDC – Notification of Review of the South Somerset Local Plan (2006 – 2028) – Issues and Options Consultation

SSDC is reviewing the Local Plan that was adopted in March 2015; this review will cover the period 2014 to 2034. It was noted that there was little change that would affect Templecombe. The drop in session at Wincanton Council Offices will be held on the 22nd November from 4pm to 7 pm. The consultation period runs from until 12 noon on 11th January 2018.

6) Planning training information from 12.10.17 – C Mintern (update)

C Mintern asked for the matter to be deferred to the December meeting and to be dealt with at the beginning of planning matters.

7) Slades Hill development/Slades Hill 106 Agreement – update

No update to report.

6 ACCOUNTING MATTERS

1) Confirmation of purchase of topper

Clerk reported that she had attended Richard Veryard Machinery with Chris Batchelor and J Pratt in connection with the purchase of a used Trimax Pro Cut 210 Roller Mower for the sum of £2,000.00. The mower was demonstrated and felt to be suitable for use at the Recreation Ground. They were agreeable to part exchange the Teagle Topper for the sum of £150.00 and to include a service, new blades, delivery and operators manuals on the replacement mower. Payment would be made upon delivery.

2) To approve accounts and sign cheques

It was proposed by C Mintern and seconded by Paula Batchelor that the following cheques be paid:-

RBL Poppy Appeal – Donation for wreath 2017/18	100.00
P Smith – Donation for Village Christmas Trees 2017	300.00
Richard Veryard Machinery – Balance for purchase of the Trimax Pro Cut 210 Roller Mower	2,250.00
Water to Business – water usage changing rooms/Social Club 5.4.17 to 4.10.17	503.30
SALC - Affiliation fees 2017/18	396.38
Somerset Playing Fields Association fees – 2017/18	15.00
SSVCA – Course fees – Data Protection Course	30.00
J Pratt – Salary/Expenses October 2017 – Recreation Ground/ Burial Ground/Churchyard	247.84
T Chapman – Salary/Expenses November 2017	383.06

3) Other

Clerk reported that the Utility Warehouse electricity account for October, for the changing rooms, amounted to £19.85.

Clerk reported that a cheque for £276.00 had been received from H F Miles in respect of the late Cynthia Betty Willcox. Also a donation of £2,000.00 had been received from Mr and Mr G Foers towards the costs of the repair to the churchyard boundary wall. The following interest had been received:-

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NatWest Business Reserve Account – 5.9.17 to 5.10.17 – 15p

5.10.17 to 3.11.17 – 17p

NatWest Business Reserve Account – 5.9.17 to 3.11.17 – 1p
(Play Equipment Appeal Fund)

At this point in the meeting the Members were in agreement for Agenda item 11 to be brought forward for discussion.

11 VILLAGE AGENT SCHEME (COMMUNITY COUNCIL OF SOMERSET) – Update

a) Somerset Village Agents Roadshow – Community Connect – e mail dated 22.9.17 – update (Chairman, R Cave and C James)

Following on from the presentation given by Raj Singe (CCS) Members made the following comments on the Village Agent Scheme:-

- J Grierson felt that if the Parish Council gave 12 months to the scheme and initially funded it from reserves, it would give the village a chance to see what they got from the Village Agent scheme. If it was worthwhile then at that point the precept could be increased to meet the costs. He also asked if the Parish Council would be involved in the appointment process. Clerk would obtain confirmation from Raj Singe.
- William Wallace had no Health and Wellbeing budget so, therefore, would not be in a position to assist with funding.
- C Mintern considered that as a Parish Council we should be in a position to offer the Village Agent Scheme and should consider raising the precept in general not as a result of the Village Agent Scheme.
- Chairman felt that more details of the services provided by a Village Agent are required. He suggested that we ask other Parishes, who are using the Village Agent Scheme, to comment on what they get out of the scheme and what they would like that they are not getting from the scheme.
- A Kerry felt that the Village Agent Scheme should not necessarily be tied to the precept
- Paula Batchelor felt the Parish Council should be keeping a balance by also considering the needs of the younger generation.

b) A rise in the Precept – need for a referendum – update

It was noted that there was not a need to have a referendum to increase the precept.

The meeting continued with Agenda item 7

7 TEMPLECOMBE SCOUT GROUP REPORT/SCOUT HUT – C HUKINS

C Hukins reported that the next meeting would take place on the 21st November.

1) Scout Hut proposals – update

Chairman reported and he and the Clerk would be attending a meeting with Mr C Rutter of Rutter and Rutter to go through the draft lease before a final draft is produced.

8 VILLAGE HALL – A HASKELL/C HUKINS

A Haskell reported that the meeting scheduled for the 4th December had been cancelled and the next meeting would take place in January 2018.

9 TEMPLECOMBE COMMUNITY EMERGENCY PLAN – Update (J Grierson/R Cave)

J Grierson had nothing further to report at present.

10 PARISH COUNCIL WEBSITE – UPDATE

Chairman reported that the website is currently under construction and circulated some sample pages. Future newsletters would be put on the website. The Agendas and Minutes would be put on the website shortly. Website details – abbasandtemplecombepc.org.uk – e mail clerk@abbasandtemplecombepc.org.uk

11 Dealt with after agenda item 6

12 Update on various matters from October Meeting

a) Future of the South Somerset Community Accessible Transport Scheme (SSCAT)

Clerk reported that there would be a meeting on Friday 17th November at 6.30 pm at Market House, Castle Cary when representatives of the SSCAT would be present. Paula Batchelor reported that Templecombe are amongst the six Parishes who are regular users of the door to door service. The service is especially useful for those who are isolated and could not afford to use a taxi service. SSCAT needed to secure at least £30,000.00 per year. It was proposed by R Cave and seconded by J Grierson that the Parish Council makes a donation of £500.00 a year for the next three years. All Members present were in agreement.

b) Sue Mountstevens visit to Charlton Horethorne Parish Council 27.11.17 (Chairman and C Mintern attending)

Chairman and C Mintern confirmed they would be able to attend.

c) SALC New Councillors Training – 23.11.17 – 7 to 9 pm at Edgar Hall Somerton (C Mintern and A Kerry attending)

C Mintern and A Kerry were able to attend. Clerk would let them have directions.

d) Clerks briefing – 18.1.18 10am to 1 pm Edgar Hall Somerton (Clerk attending)

Noted. General Data Protection Regulations (GDPR) would be covered.

e) 6 Steps to General Data Protection Regulation (GDPR) – 10.1.18 Haynes Motor Museum – one place booked

C Mintern wished to attend.

13 HIGHWAY MATTERS

1) Road Scheme – update

Reported under open session.

2) Community Speed Watch in Templecombe – update if applicable

R Cave reported that next week was Speed Down Week. The Community Speed Watch Group had now been operating for a year, R Cave reported the following statistics:-

- Team have put in 295 man hours
- Carried out 143 sessions
- Monitored a total of 41,000 vehicles of which 5,380 were exceeding the statutory speed limits and were reported to the authorities

3) Village Christmas Trees 2017 – update

Clerk would make contact with Phil Smith, from the sub-committee, to obtain the necessary information and paperwork that will be needed for Came and Co in connection with the insurance requirement.

4) SSDC – Christmas Tree Recycling 2018

Members were in agreement to having the recycling facility at the Recreation Ground. Installation would take place during the week beginning 8th January 2018 and collection at the week beginning 15th January 2018.

5) SSDC – Winter Service in Somerset 2017/18 and Grit Bin filling/collection of salt 25.11.17 – 9 am to 1 pm

J Grierson volunteered to inspect the grit bins to see if they were in need of topping up. It was agreed not to take up the offer of the 10 bags of salt, this year, as it was felt we had sufficient in storage.

6) South West in Bloom Competition – update

An e mail from Eileen Bate indicated that the 'Templecombe in Bloom" initiative had given two sacks of daffodils to Mr Paul Phillips to be planted on the verge coming in from the Henstridge side. The next meeting of the group is scheduled for the 15th January 2018.

7) Broken guttering on bus shelter – adjacent to Templars Barton

Chairman reported that G Wilson had looked at the broken guttering but he felt it would not be possible to obtain the same style to make the repair. It may mean that all the guttering would need to be replaced. C Mintern agreed to have a look at it.

8) Other

a) Vegetation growth on High Street – update

Clerk reported that one reply had been received indicating that the boundary of the properties was in fact the fence and the wall was Highways. Clerk had a site meeting with John Nicholson SCC on the 16th November and would speak with him.

b) Blocked drains

Clerk reported that the Village drains had been emptied but the one at the bottom of the Church steps; School Lane Car Park had been missed. This had been reported to Highways (SCC).

c) Hedge cutting Vine Street

Clerk confirmed that Peter Coombes would be cutting the hedge on Monday 20th November. Vine Street residents would be informed.

14 FOOTPATHS

a) WN29/21 – Bowden Road – update if applicable

No update to report.

b) Proposed diversion of public footpaths WN29/4,5,6 and 7 at (Slades Hill and Empire Farm Area) – update if applicable

No update to report.

15 TREE WARDEN'S REPORT

C James had no matters to report.

16 BURIAL GROUND/CLOSED CHURCHYARD

1) Maintenance of closed Churchyard and Burial Ground – update

a) Quotation to clear the lower Church wall of ivy to inspect for any defects – Tom Trouton – dated 11.10.17

Clerk reported that Tom Trouton had submitted a quotation to remove the ivy from the lower Church wall. The quotation included disposal of all waste and amounted to £420.00 including VAT. Members discussed whether removal of the ivy would make the wall unstable. C Mintern volunteered to have a look at the wall and extent of the ivy.

2) Other

Clerk reported that she had asked Peter Coombes to spray the weed off in the Churchyard.

17 NEWSLETTER

Chairman reported that the following articles will be included in the December edition of the newsletter:-

- Rebuilding of the Church wall
- New Parish Council website
- Co-option of new Parish Councillor
- Road Scheme – update
- WI "Get to know your Village"
- Somerset Age UK
- Social Club subscription to Sky Sport/BT Sport
- Future of SSCAT – Paula Batchelor agreed to write an article

The December edition would be delivered but future editions would be made available on the website.

18 RECREATION GROUND MATTERS/CHILDREN'S PLAY AREA

A) Play Area

1) Weekly/Quarterly/Annual Play Area Inspection Reports

Clerk reported receipt of the Annual Play Area Inspection Report and Risk Assessment.

Chairman, Paula Batchelor and Clerk would carry out an inspection of the play area equipment and recreation ground in accordance with the comments made.
It was noted that two vehicles had been parked by the tennis courts.

Following matter in need of attention or updating:-

a) North East boundary fence – update if applicable

G Wilson had completed the work to the fence.

B) Social Club

1) Social Club Report (C James/C Mintern)

C James reported that the minutes, agenda and financial report were made available at the recent meeting. The Social Club had plans for Christmas. A discussion took place in connection with the proposal to join the Social Club to the changing rooms. The Parish Council had indicated previously that they had no objections if the project was funded by the Social Club. It was felt that this would benefit the building and increase its usage. Taking this into account it may be appropriate for the Parish Council to offer some funding towards the project. The project could incur an increase in the rateable value. A CCTV system is going to be installed. If the Parish Council is allowed footage it may help with incidents at the Recreation Ground.

C) Other

Clerk reported that the fences along the footpath from Yarnbarton to the Recreation Ground had graffiti on them. SSDC Streetscene had been approached as to its removal and would be able to give a price for the work but permission would need to be obtained as the fences are private. Clerk had tried to make contact with the owner of no 39. It was discussed whether it would be more economical to replace the fence panels.

19 COMMEMORATION OF 100 YEARS ANNIVERSARY OF THE END OF WW1 IN NOVEMBER 2018

It was suggested that the War Memorial in the Churchyard could be cleaned. Also if a step was put in to the approach to the War Memorial it would make access easier for wreath laying.

20 ANY OTHER BUSINESS/ITEMS FOR AGENDA FOR THE NEXT MEETING ON THE 12TH DECEMBER 2017

It was noted that the Scout parade on Remembrance Sunday was well attended.

Meeting closed at 9.57 pm signed M Batchelor dated 12th December 2017 Page 7 of 7