ABBAS AND TEMPLECOMBE PARISH COUNCIL
Minutes of the Meeting held on the
11th April 2017

PRESENT Councillors M Batchelor (Chairman), R Cave (Vice Chair), T Loader, J Grierson, C James, Paula Batchelor, C Hukins, Sarah Webb, C Mintern, A Haskell

IN ATTENDANCE
2 Parishioners

Extract from Draft Annual Parish Meeting Minutes, dated 11th April 2017, of report given by Mr William Wallace District/County Councillor due to its relevance to Agenda items to be discussed within the Parish Council Meeting.

District/County Councillor joined the meeting at 7.15 pm and as he had to attend a further meeting he was allowed to report to the meeting as follows:-

- Funding had been reduced, including income from Central Government to Local Authorities. Services such as Highways could suffer as a result
- County Council elections will take place on 4th May. A by-election will also take place on the 4th May as a result of the sad loss of Mr Tim Inglefield
- The Small Improvement Scheme (SIS) would be available as from July. This may be a time to consider the traffic calming scheme with a view to giving build out 4 a slight alteration to alleviate the continuing problems at this point. If the build outs were removed we would lose the crossing. Eileen Bate asked what individuals or organisations could do to make the County Council see the traffic scheme was not working. William suggested gathering as much evidence as possible from the Parish Council and local residents i.e. photos, reports and evidence of emissions from vehicles having to pull away or remaining stationary at the build outs. J Grierson also commented as to who is to be involved with gathering information.
- The Slades Hill developmemt would be discussed at the Area East Committee Meeting to be held on the 12th April in respect of the reserved matters. He did not expect any changes to the 106 Agreement. Highways would not be adopting the roads which would then be liable to a Management Committee resulting in a service charge to users. Chairman confirmed that he would be attending on behalf of the Parish Council.

Mr William Wallace left the meeting.

There were no other issues raised during the open session.

1 APOLOGIES FOR ABSENCE
G Wilson, Mr William Wallace (District/County Councillor), PCSO John Winfield

2 MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 14th MARCH 2017
It was proposed by A Haskell and seconded by R Cave that the draft Minutes, as previously circulated, be agreed as correct and signed by the Chairman.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS
A Haskell declared an interest in Agenda item 7). T Loader declared an interest in Agenda item 16 B). Paula Batchelor declared an interest in Agenda item 16 D). Sarah Webb declared an interest in Agenda item 5 5) and also as a School Governor.

4 CORRESPONDENCE
Received since the last meeting as discussed:-
1) Somerset Waste Partnership April 2017 Briefing. Noted, circulated to Members prior to meeting.
2) 2nd Templecombe Scout Group – Church Parade – Sunday 23rd April 2017. Chairman read out the e mail inviting the Parish Councillors to join the Scout Group parade to celebrate St George's Day.
3) 2nd Templecombe Scout Group – AGM 27th April 2017. Noted.

5 PLANNING
1) Determination of Applications
Application no 17/00335/FUL – Demolition of bungalow – Erection of semi-detached dwellings, alterations to existing dwelling to create additional dwelling – 1 Vine Street Templecombe **(Granted)**
Application no 17/00476/FUL – Proposed two storey extension – Greenhill Lily Lane Templecombe **(Granted)**
Application no 17/00582/FUL – Installation of a two-storey Portakabin Limited building to be used as an office facility – Thales Underwater Systems Ocean House Throop Road Templecombe **(Granted)**

2) Notification of Area East Committee Meeting to be held on the 12th April 2017 at 9.00 am at The Council Offices Churchfield Wincanton (R Cave)

R Cave reported that Slades Hill development application no 16/04551/REM would be considered at the Area East Committee Meeting. M Batchelor would be attending and read the report that he would making at the meeting to Members. It was noted that Highways would not be adopting the roads, within the development, as certain conditions had not been met. As a result the developers would have to provide sufficient funding in a separate account to meet any issues with the roads. A service charge would fall upon those liable. It was felt that the Parish Council needed to consider whether they took on management of the LEAP/Allotments, with the possibility of having to take on the liability for the road, or pass the responsibility to a Management Committee. It was felt that if the Parish Council did not take on the management role we could lose control of the standard of up keep. It could be that the School would also be liable if they had a gate, from the playing field, on to the road within the development.

3) Application no 17/01343/LBC – Replacement window on front elevation – 9 Throop Road Templecombe.

Members discussed the above application and raised no objections.

4) Application no 17/01020/FUL – Conversion of barn into 1 No dwelling – 11 Throop Road Templecombe

Members discussed the above application and raised no objections. They would like confirmation that any damage caused to the highway, which may occur as a result of the development, is remedied by the developer to the satisfaction of the Local Planning Authority once all the works have been completed on site. A condition to this affect should be included within any conditions placed on the application.

5) Slades Hill development/Slades Hill 106 Agreement – update

a) Officers Report – Area East Committee Meeting 12.4.17

Noted. Circulated to Members prior to meeting.

b) Future thoughts on what the Parish Council take on and maintain – update if applicable

See reply to 2) above.

6 ACCOUNTING MATTERS

1) To approve accounts and sign cheques

It was proposed by C Hukins and seconded by R Cave that the following cheques be paid:-

Kier Recycling CIC – Waste Management Services – 1.4.17 to 30.6.17	116.14
Mr T Benjafield – Supply and replace tiles/clear gutter – Social Club	85.00
Playdale Playgrounds – Scramble net and accessories – Multi Twist Unit Play Area, Recreation Ground	632.05
NFU Mutual – Insurance premium 2017/18 – Tractor	134.75
T Chapman (Clerk) – Salary/Expenses April 2017	386.06
J Pratt (Groundsman) – Salary/Expenses March 2017	315.84

2) Other

Clerk reported that the sum of £201.59 had been received from Templecombe Rovers Football Club in respect of repayment of Electric and Water to the Changing Rooms. The March Utility Warehouse electricity account, for the changing rooms, amounted to £16.51. A letter dated 27th March 2017 had been received from Utility Warehouse indicating that the Unit Rate (per KWh) would rise to 16.214p as from the 1st April 2017. Clerk would check that we are receiving the lowest rate possible.

The following monies had been received:-

SSDC - £21,815.00 – Precept 2017/18
SSE - £15.61 – Wayleave payment 2017/18

7 TEMPLECOMBE SCOUT GROUP REPORT/SCOUT HUT – C HUKINS

1) Scout Hut proposals – update

C Hukins reported that he had delivered a letter to the Scout Group dated 20th March 2017 confirming that negotiations so far had not been forthcoming on the Slades Hill site and that the only option would be to proceed with a 60 year lease on their present site. Clerk confirmed that a reply had been received, dated 23rd March 2017, thanking the Parish Council for the decision to proceed with a new 60 year lease. Clerk had spoken to Mr Charles Rutter at Rutter and Rutter, Solicitors, asking him to proceed with the paperwork. He may wish to have a site visit.

8 VILLAGE HALL – A HASKELL/T LOADER

1) Quotations for rendering Village Hall – update

Clerk reported that she had contacted Ben Matthews again who had replied indicating that he had not as yet completed the rendering course and could not provide a quote for the rendering work. A quotation had now been received from Shawscape, as per the colour through rendering specification. The quotation amounted to £3,820.00 (excluding VAT). Members discussed the quotation and were in agreement to proceed with the work as per the quotation.

Clerk would contact Shawscape and obtain confirmation that the price was a quotation and not an estimate as shown on the quotation.

2) Other

A Haskell reported that at the Village Hall Committee meeting, held on the 3rd April, it was noted that the repair to the water heater in the gents toilet had not been done and this would be chased up. It is intended to re-lacquer the hall floor. The next meeting was scheduled for the 21st June.

9 TEMPLECOMBE COMMUNITY EMERGENCY PLAN – UPDATE (J GRIERSON/R CAVE)

J Grierson reported that the work to the emergency plan was ongoing.

10 MINUTES FROM BUS MEETING HELD ON 3.2.17 – LOCAL BUS SERVICE CHANGES

Clerk had given C James a copy of the minutes from the bus meeting held on the 3.2.17 prior to the meeting. C James reported that the timetable was now operating and copies were available from the Westcombe Stores.

11 HIGHWAY MATTERS

1) Road Scheme – update

a) Questionnaire – update

C Mintern had circulated a draft copy of the questionnaire prior to the meeting to Members for comments and any additions. A final copy of the questionnaire had now been approved. It was agreed that copies of the questionnaire could be put in the following places:-

- Westcombe Stores and Post Office
- Doctors Surgery
- Hairdressers
- School
- Sticky Fingers Pre-School
- Thales
- Scout Group
- WI
- Bridge Fish and Chip Shop
- Social Club

It was agreed to have collection tubs, which A Haskell would supply, at the Westcombe Stores, Hairdressers and Social Club. Clerk would speak to J Pratt to see if it would be possible to put a copy of the questionnaire with the May edition of the monthly newsletter. Initially C Mintern would be able to provide some copies for distribution. A copy could also be put on the Village website.

2) Community Speed Watch in Templecombe – update if applicable

R Cave reported that the group were carrying out regular sessions.

3) Templecombe WI – Gardening Project – update if applicable

Chairman reported that Eileen Bate (WI) has arranged a site meeting with Mr John Nicholson (SCC) on Tuesday 18th April to investigate the prospect of the WI tidying up the shrub bed on the junction of Slades Hill which gives access to Church Hill and Lily Lane.

4) Other

The weed growth on the wall, below the footpath off the High Street, was discussed. Clerk would see if this could be sprayed off when the annual weed spraying is carried out in the Village by SSDC.

12 FOOTPATHS

J Grierson reported that he would be putting up direction labels where required.

13 TREE WARDEN'S REPORT

C James reported that the tree in the Play Area has died and he will remove it in due course.

14 BURIAL GROUND/CLOSED CHURCHYARD

1) Maintenance of closed Churchyard and Burial Ground – update

Members were in agreement for the Clerk to arrange for weed spraying to be carried when necessary.

2) Other

No other matters to report.

15 NEWSLETTER

M Batchelor would include details of the steam trains intending to come through the station.

16 RECREATION GROUND MATTERS/CHILDREN'S PLAY AREA

A) Play Area

1) Weekly/Quarterly/Annual Play Area Inspection Reports:-

The quarterly inspection reported was noted. Paula Batchelor reported that the area under the zip wire was becoming uneven. Some grass seed could be applied in the autumn.

Following matters in need of attention or updating:-

a) North East boundary fence – update

It was reported that the fence needed to be secured as it had become loose. Some hardcore had appeared behind the adjoining fence, along the boundary with Yarnbarton. Clerk was instructed to write to the owner of the adjoining property asking for it to be removed within 14 days.

b) Replacement Scramble Net – update (Paula Batchelor)

Paula Batchelor reported that the scramble net had been delivered and would be fitted when Simon Williams attended the recreation ground.

B) Social Club

1) Social Club Report (C Hukins/C James)

C James reported the following items the Social Club would like to consider for the future:-

- The door to the disabled toilet opens inwards and needs to be altered to open outwards
- There is also no alarm and the lock cannot be opened from the outside
- The same applies to the disabled toilet in the changing rooms
- The Social Club would like to consider closing in the gap between the Social Club and the changing rooms

C Mintern would arrange for someone to have an initial look at what is needed to address the issues raised with regard to the disabled toilet at both the Social Club and changing rooms.

2) Repair to Social Club Roof – update

Chairman reported that after the March meeting Clerk had received a telephone call from Mrs Silvester concerning a rip that had appeared in the roofing felt. Tim Benjafield had been asked to have a look at what was needed to carry out a repair. It was apparent that there was some damage to a tile which had caused the felt to rip. In total there were 15 tiles that needed to be replaced, some of which had been damaged in the past. Tim Benjafield had carried out the repairs to the felt, replaced the 15 tiles and checked the gutter. His account for £85.00, to include the replacement tiles, had been paid under agenda item 6)1) Accounts.

3) Permission request for marquee – Saturday 3rd June

Chairman read out a letter received from Mrs Silvester. The Social Club are holding a Summer Dance on the 3rd June and were seeking permission to erect a marquee that would run parallel to the function hall, with a canvas tunnel between the two. Clerk had given the Social Club a copy of the plan of the water pipes in the area intended to be used. Members were in agreement to the Social Club having a marquee for the event on the 3rd June.

4) Disabled toilet – alteration to door opening/installation of alarm

Covered under Agenda item 16 B) 1).

C) Disabled toilet – Changing rooms

Covered under Agenda item 16 B) 1).

D) Templars Tennis Club – Public Liability Insurance

Clerk reported that the insurance company, used by the Templars Tennis Club, would no longer be able to provide the Tennis Club with their own public liability insurance cover. The Tennis Club were enquiring whether the insurance cover, held by the Parish Council, would cover public liability with regards to the courts as they are owned by the Parish Council. Clerk had made an initial enquiry with Came and Co. They stated that the tennis courts are covered by the Parish Council's public liability as it includes all the land owned by the Parish Council but they would advise the Tennis Club to obtain their own public liability cover. The Tennis Club had been informed.

Chairman asked Clerk to contact Came and Co to see what exactly is covered, in the context of the Tennis Club, if they did not get their own and came under our policy.

E) Other

No other matters to report.

17 ANY OTHER BUSINESS/ITEMS FOR AGENDA FOR NEXT MEETING ON 9TH MAY 2017, WHICH WILL COMMENCE AT 7 PM WITH THE ANNUAL PARISH COUNCIL MEETING

None.