ABBAS AND TEMPLECOMBE PARISH COUNCIL
Minutes of the Meeting held on the
8th January 2019

PRESENT Councillors R Cave (Chairman), Sarah Webb (Vice Chair), G Wilson, Paula Batchelor, C Hukins, Rachel Badger, A Haskell, A Kerry, S Badger

IN ATTENDANCE
Mr Hayward Burt (District Councillor)

Mr Hayward Burt reported that the rates retention is now 75% which would go towards regeneration in Chard and Wincanton. He referred to the South Somerset District Council (SSDC) Consultation – Draft Economic Development Strategy (EDS), which had been circulated to Members. Also the SSDC – Draft Wincanton Town Centre Strategy, he felt this would be a benefit to all and help to bid for funds. A copy could not be accessed at present.

1 APOLOGIES FOR ABSENCE
C James, Mr William Wallace (District/County Councillor)

2 DECLARATIONS OF INTEREST AND DISPENSATIONS
Rachel Badger declared an interest in Agenda item 6) Planning – 4) Thales Planning applications – update, as an employee of Thales. A Kerry declared an interest in Agenda item 16) Highway Matters – 1) Road Scheme – update. Sarah Webb declared an interest in Agenda item 6) Planning in relation to the Thales applications (Dispensation). She also reported that she was no longer a School Governor. A Haskell declared an interest in Agenda item 8) Templecombe Scout Group.

It was noted that completed copies of the Register of Interest forms for Rachel Badger and S Badger had not been received from SSDC. Clerk would chase them up.

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 11th DECEMBER 2018
It was proposed by C Hukins and seconded by Paula Bathelor that the draft Minutes, as previously circulated, be agreed as correct and signed by the Chairman.

4 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11TH DECEMBER 2018 (IF ANY, THAT ARE NOT GOING TO BE DEALT WITH IN THE MEETING)
None.

5 CORRESPONDENCE
Received since the last meeting as discussed:-
1) Somerset County Council (SCC) – 2020/21 Admission Arrangements Consultation. Clerk had circulated information and posters had been displayed.

6 PLANNING

1) Determination of Applications

Application no 18/03681/HOU – Removal of existing conservatory and erection of new single storey extension to form sun lounge – The Dees, High Street, Templecombe **(Granted)**
Application no 18/03332/FUL – Alterations, rear extension and the change of use of existing public house (Use Class A4) to a convenience store (Use Class A1) on ground floor with a residential unit on first floor with associated access and parking – The Templars Retreat 3 High Street Templecombe **(Granted).** Sarah Webb reported that deliveries would now be daily and the times had been changed. It was felt, by the planning officer, that traffic movements would not be a concern as previously the pub would have generated similar traffic movements.
Application no 18/02738/FUL – Land at Slade Hill Templecombe – Erection of manufacturing building (Use Class B2) and associated development including construction phase access/roadway (temporary), car park/yard area, perimeter security fencing, external plant, and landscaping works **(Granted)**

Application no 18/02601/FUL – 7 Vine Street Templecombe – Conversion of double garage to form a dwelling **(Refused)**

2) Notification of Area East Committee Meeting to be held on the 9th January 2019 at 9.00 am at The Council Offices Churchfield Wincanton (R Cave)

No matters to report.

3) Planning application no 18/03815/COU – Change of use from retail (Use Class A1) to mixed use retail and cafe (Use Class A1 and A3) – Post Office Building 2 High Street Templecombe

Members discussed the above application and raised no objections. Furthermore they are in full support of the proposed venture.

4) Thales Planning applications – update

See 1) Determinations of applications above. Application no 18/02739/OUT – Outline application for residential development comprising up to 70 dwellings and infrastructure – Land at Slades Hill Templecombe was also approved.

It was noted that some planning applications were taking longer to reach the determination stage then others. The more straightforward applications appeared to be held back. Mr Hayward Burt asked for a note of the comment to be forwarded to him.

7 ACCOUNTING MATTERS

1) To approve accounts and sign cheques

It was proposed by Paula Batchelor and seconded by A Kerry that the following cheques be paid:-

Henstridge Youth Club – Donation	200.00
J Pratt (Groundsman) – Salary/Expenses December 2018	
Recreation Ground/Churchyard/Burial Ground	168.80
T Chapman (Clerk) – Salary/Expenses January 2019	413.16

2) Finalise Budget 2019/20 (Precept)

Chairman referred to the Budget 2019/20 circulated at the December 2018 meeting. Clerk reported that one enquiry had been received and this had already been included in the Budget. Chairman proposed a 1% increase, in line with inflation; this would set the precept 2019/2020 at £22,584.00. Members present were in agreement with one abstention.

Members discussed the insurance liability with regard to the closed Churchyard bearing in mind the Parish Council's responsibility for the upkeep and in particular the Church walls if there was an unexpected collapse or damage caused by a vehicle. Clerk would seek information from the Church's insurance provider.

3) Other

Clerk reported that the Utility Warehouse electricity account, for December 2018, amounted to £23.18. The following monies have also been received:-

Templars Tennis Club – Refund for electricity - £55.97

8 TEMPLECOMBE SCOUT GROUP REPORT/SCOUT HUT – C HUKINS

1) Scout Hut proposals – update

C Hukins reported that the Scout Group had a meeting next week. He was unsure whether the Scout Group had looked at the draft Lease received from Rutter and Rutter.

Members confirmed that they are in agreement with the contents of the draft Lease and would like to be able to sign the engrossed copy at the February meeting. Clerk would reply to Mr C Rutter.

9 VILLAGE HALL – A HASKELL/C HUKINS

A Haskell reported that the next meeting is scheduled for the 21st January. Work had commenced on the store room.

10 TEMPLECOMBE COMMUNITY EMERGENCY/RECOVERY PLAN – UPDATE (R CAVE)

Chairman reported that he would continue to oversee this matter.

11 TEMPLECOMBE IN BLOOM – REPORT ON MEETING HELD ON 12.12.18

Chairman reported that the In Bloom Group were happy with the Parish Council's response. A working party, to tidy the car park area, had been held at the Recreation Ground on Sunday 6th January. The Groundman had concerns as some of the work undertaken he would normally have attended to. He had now seen a copy of the plan, supplied by the Group, and is aware of future projects the Group are looking to undertake at the Recreation Ground. Paula Batchelor commented that as the Groundsman's work is seasonal we can direct him to other task that he can carry out. It was felt a review of his rate of pay should be undertaken with effect from April 2019.

12 PARISH COUNCIL WEBSITE – UPDATE

No reply had been received in respect of a copy of the The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018 document. A Kerry suggested that some of the 2017/2018 information could be archived and he would be looking at the current Homepage.

13 PARISH PLANS/NEIGHBOURHOOD PLAN/TEMPLECOMBE ACT TOGETHER – PROPOSAL (G KERRY)

Chairman reported that he felt the Parish Plan should be seen as a Village project and not a Parish Council project. It was agreed that the Parish Council should facilitate the process of having the finalised flyer printed up to a maximum of £300.00. Two quotations had been obtained. The Parish Council would also meet the costs of hall hire as it was felt a follow up meeting would be needed.

a) Flyer design and text

A Kerry had circulated suggested flyer design and text prior to the meeting and a discussion followed. The following comments were made-

- The flyer would contain details of open meetings for Parishioners to attend. Interest from the Village would be needed to move the project forward and also professional help may need to be obtained
- The project would give an opportunity to Parishioners to say what they would like to see for their Village in the future. A Parish Plan could be used to support Community Infrastructure Levy (CIL) payments and future planning matters
- Comments were made regarding the flyer content and layout along with the process of communicating with Parishioners about the initiative. No improvement suggestions were voiced in the meeting and it was agreed that the information would be circulated to all the Parish Councillors and to allow them one week to make alternative proposals or constructive feedback. The Chairman asked the group to reaffirm that it was behind the proposal to initiate a Parish Plan for Templecombe and there were no dissenters
- A further meeting of the Looking Forward Group would be arranged with the intention of incorporating any constructive comments from Councillors into the flyer and any amendments to the suggested process of engagement of the parishioners

14 CONSULTATIONS – FOR ANY COMMENTS THE MEMBERS MAY HAVE ON THE FOLLOWING:-

a) SSDC – Rural Housing Plan Consultation

The following points and comments were made:-

- It was felt there is a lack of housing provision for first time buyers in the Village to access the housing market for the first time
- There are a number of residents who have grown up in the Village and in employment but do not meet the criteria for affordable housing. They will end up having to leave the Village to seek housing provision elsewhere
- The doughnut ring allocation of affordable housing that applies to Templecombe highlights that the provision of affordable housing more than meets the needs of the Village but does not address all the needs of the current residents
- It is recognised that a number of significant developments in the Village will increase the number of available housing units. The Parish Council have identified that a housing needs survey would provide evidence of numbers and could also identify the type of housing required for sustainability i.e. accessible housing the meets the need for independent living for an ageing population
- Sarah Webb agreed to put together a reply and asked Members to let her have any further feedback. A reply had to be submitted by the 25th January.

b) SSDC – Draft Economic Development Strategy (EDS)
Members felt they had no constructive comment to make.

c) SSDC – Draft Wincanton Town Centre Strategy
Document was unavailable at present.

15 SALC PRESENTATION ON 18.12.18 – AGM/MAY ELECTIONS – UPDATE (R CAVE/CLERK)
Chairman reported that the changes made to SALC at the AGM would not have any effect on the way they currently operate.
Nominations for Election open on the 18th March. Papers would be available from the Clerk but the onerous to complete the form falls to the Councillors. Completed election forms have to be delivered to SSDC by 4pm on the 4th April. Clerk would be able to provide electoral roll numbers. If there is a need for an election to be held polling day will be on the 2nd May, with successful candidates taking office on the 7th May. Chairman explained the purdah period and referred to the Code of Recommendation of Practice of Local Authority Publicity.

16 HIGHWAY MATTERS
1) Road Scheme – update
a) Traffic Calming Review Proposed by Somerset Highways – update
A Kerry reported that SCC had responded and accepted a meeting to settle on the scope. Late January early February had been suggested. It was agreed that the Chairman, C Hukins and Sarah Webb (from the Slades Hill area), A Kerry, G Wilson (from the High Street area) and Mr Hayward Burt (District Councillor) should be in attendance. Mr William Wallace would also be notified of the agreed date for the meeting as he was supportive in getting the Small Improvement Scheme (SIS). A Kerry will go back to SCC with some suggested dates.
A Kerry reported that Mr William Wallace had been asked if the SIS monies, from 2018, is ring fenced for the identified case and he believes that it is.
2) SCC – Notice of Temporary road closure Yenston Hill Road (A357) 31.1.19
Noted.
3) Dog Bins – update
Clerk reported that Minterns had been in contact and could carry out the installation of the dog bins, in Throop Road and Lily Lane, at a cost of £150.00 each. Members are in agreement for the work to be carried out. Clerk reported that SCC had now confirmed that they are happy with the location of the Throop Road dog bin and a dog bin has been ordered. Once it is received both installations can take place.
4) Other
It was reported that the hedge is overhanging, at the bus stop on The Hamlet side of Slades Hill, and bird droppings are becoming a problem on the pavement.
Paula Batchelor reminded Clerk about the broken clip on the signage, on the High Street, indicating the Post Office/Westcombe Stores. Clerk would report the matter to SCC.

17 FOOTPATHS
a) Appointment of Footpath Officer
S Badger agreed to take over the role of Footpath Officer from J Grierson.

18 TREE WARDEN'S REPORT
Paula Batchelor reported that she thought some of the branches along School Lane had been trimmed back.

19 BURIAL GROUND/CLOSED CHURCHYARD
1) Maintenance of closed Churchyard and Burial Ground – update
It was noted that the road boundary hedge had been cut.
2) Headstone stability test (R Cave, Clerk, J Pratt) – update
Chairman reported that the stability test had been carried out on the headstone and a number had been laid down. A list had been attached to the Bier House door.

3) Other

G Wilson reported that the time capsule had been installed. He noticed that the capping on the boundary wall between the Churchyard and Burial Ground, where the storage shed had been, needed some attention. He said that he would be able to deal with this.

The cracks in the Churchyard path would continue to be monitored. Clerk would check with the Church's insurers as to the situation insurance wise with regard to the paths.

20 RECREATION GROUND MATTERS/CHILDREN'S PLAY AREA

A) Play Area

1) Weekly/Quarterly/Annual Play Area Inspection Reports/Maintenance Action Plan – update

Clerk reported that the Groundman had reported the white post had not been replaced on a number of occasions. A reminder had been included in a recent correspondence with the Sports and Social Club.

Paula Batchelor reported that Chris Batchelor would be able to put lead tops on the wooden posts around the car park.

It was noted that the cradle swings would need replacing within a year and it felt this could be followed up at the end of the next play season – Autumn 2019.

a) Update on Quotations (if applicable)

i) Playdale – Trim Trail

ii) Play UK (Playgrounds) Ltd/Trax S N Jenks – MUGA area/BMX Track

iii) Just Markings – lines for MUGA

Paula Batchelor had no updates on the obtained quotes, reported at the December 2018 meeting.

B) Social Club

1) Social Club Report (C James/S Badger)

S Badger reported that the Social Club meeting was taking place tonight. Funds are in order.

2) Proposed extension to buildings at Recreation Ground – Update if applicable

Chairman reported that the Social Club are awaiting outcome of grants applied for.

C) Other

No other matters to report.

21 ANY OTHER BUSINESS/ITEMS FOR AGENDA FOR THE NEXT MEETING ON THE 12TH FEBRUARY 2019

G Wilson reported funds raised by the 2018 Pageant.

Clerk would send a letter of thanks to the organiser of the Village Christmas trees.

It was reported that the Christmas Lunch, held in the Village Hall, had been very successful and if held again in 2019 the Parish Council may in some way be able to offer some help.

Meeting closed at 9.05 pm Signed R Cave dated 12.2.19 Page 5 of 5