ABBAS AND TEMPLECOMBE PARISH COUNCIL
Minutes of the Meeting held on the
12th June 2018

PRESENT Councillors R Cave (Chairman), J Grierson, Paula Batchelor, C Hukins, Sarah Webb, A Haskell

IN ATTENDANCE
20 Parishioners
The Chairman welcomed the Parishioners and commenced the open session
Representatives from Thales and their Architects were present and displayed their plans for the Slades Hill site. The following comments were made:-

- Thales would be taking on additional work which would require a larger building
- The work will be of a similar nature but on a larger scale.
- Building would require 5 acres of the site. The remaining land would be a residential scheme, which after going through planning (outline) would be sold on. Application for building would be a full and detailed and it is hoped to have the building up and running by early 2020
- Anticipate submitting planning application by July/August with determination by the end of October
- Buildings size – 5,500sqmetres, measuring 11 metres to eaves, approximately three and half storeys. Extensive digging would take place to mask the building with the addition of a three-quarter acre tree planting scheme
- Existing access off of Slades Hill will remain but layout of residential area may differ
- Allotments and Community Building now taken out. Football Pitch not shown on school field
- The question of additional noise was asked, Thales responded indicating that there should not be any additional noise and that the plant would be on the eastern side. It is anticipated that a further 30 to 50 jobs would also be generated.
- A public consultation will be held on the 3rd July from 4 to 8 pm in the Village Hall

It was reported that ivy growth from the Churchyard side was invading boundary wall of Church Garth and would need spraying off.
The Chairperson of the Social Club reported on the grass growth at the Recreation Ground. Chairman explained that there had been problems with the machinery and matters should now be rectified. A letter had been handed to the Clerk in connection with the proposed extension as the Social Club would be applying for a Community Grant from SSDC and this would require the Parish Council contributing 10% of the cost.
It was reported that some employees from Thales are leaving the site at 3.30 pm, the same time as the children are leaving the School, and congestion is occurring. It was suggested that Thales could be asked to stagger the staff leaving time to avoid 3.30 pm.
A Parishioner enquired if the graves in the Burial Ground could be levelled. Clerk would enquire if this could be done, to assist with mowing, or whether approval of the family needs to be sought.

1 APOLOGIES FOR ABSENCE
A Kerry, G Wilson, C James, Mr William Wallace (District/County Councillor), Mr Hayward Burt (District Councillor), C Mintern

Chairman reported that C Mintern had spoken to him and resigned from the Parish Council. His written resignation would follow. Due to C Mintern's resignation a new Vice Chairman will need to be appointed.

2 MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 1ST MAY 2018/ANNUAL PARISH COUNCIL MEETING HELD ON THE 1ST MAY 2018
It was proposed by C Hukins and seconded by Sarah Webb that the draft Minutes, as previously circulated, be agreed as correct and signed by the Chairman.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS
A Haskell declared an interest in Agenda item 7) Templecombe Scout Group Report. Sarah Webb declared an interest in Agenda item 5) Planning 6) Slades Hill development. Paula Batchelor declared an interest in Agenda item 13) Templecombe in Bloom.

4 CORRESPONDENCE
Received since the last meeting as discussed:-
1) Local Government Boundary Commission – Electoral Review of South Somerset – Final Recommendations. The final recommendations proposed that South Somerset should have 60 Councillors. There is no change from the current number of Councillors.

The Blackmoor Vale would remain unchanged with the addition of the Parishes of Sutton Montis and South Cadbury.
2) Statement issued by Council leaders – Joint Statement of Leadership. Noted. On the 2nd May Somerset County Council announced that it intended to start a conversation with district councils and other partners to explore whether a unitary model of local government could be a better way to deliver public services in Somerset. Consultation is at its very earliest stage.
3) Recycle – SWP Monthly briefing – May 2018. Noted, circulated to Members prior to meeting and had been put on the website.

5 PLANNING

1) Determination of Applications

None

2) Notification of Area East Committee Meeting to be held on the 13th June 2018 at 9.00 am at The Council Offices Churchfield Wincanton (R Cave)

Chairman reported no matters arising from the May meeting and no matters of concern from the June meeting.

3) Planning Application no 18/01319/FUL – Erection of a two storey side extension – 21 West Street Templecombe – update

Clerk reported that as a result of the meeting held on the 1st May a response had been sent to SSDC asking if the application would be re-submitted due to the fact that a window had been missed off of the original plans. A reply had been received from J Guise (Planner) indicating that amended plans had been declined by the Agent. The application was due to be determined by the 5th June and no extension time could be given so a reply had been requested from the Parish Council. J Guise's e mail had been circulated to Members, prior to the June meeting, and the Members made the following comment which has been submitted in response to the application:-
As there is already one window in the proposed extension it is felt that the second window overlooks the neighbour's garden which impacts on their amenities and would set a precedent for any other similar extensions in the Village.
Determination had now been received, application was refused.

4) Land to the rear of 18 to 24 Westcombe Templecombe (Collingham Close) – condition of site – update

Chairman reported that letters had been written to the Developers of the site, Simon Fox – Lead Specialist – Planning SSDC and Alex Skidmore – Planner SSDC concerning the condition of the site. Replies had been received indicating that there will be disruption from time to time but that efforts are made to keep the site as clear as possible. The Planners had indicated that problems with mud and other detritus should be directed to the Highways Authority at SCC. Health and Safety issues fall outside of planning control and should be referred to the Health and Safety Executive. They had visited the site and acknowledged that the estate roads were not as clean and tidy as could be but as building is still progressing this is to be expected.

5) Planning application no 18/01809/FUL – Demolish existing garage and erect new garage and shed, revision to approval 17/0242/FUL (retrospective) – 2 West Street Templecombe

Members discussed the above application and had no issues with the retrospective planning application and considered that the additional works did not make any significant impact on the overall application.

6) Slades Hill development/Slades Hill 106 Agreement – update (if applicable)

It was felt in view of the proposed planning application to be submitted by Thales a small sub-committee should be formed. It will be necessary to make sure the 106 Agreement is not diluted and keep up to date with highway matters.

7) Other

No other matters to report.

6 ACCOUNTING MATTERS

1) To approve accounts and sign cheques

It was proposed by Paula Batchelor and seconded by C Hukins that the following cheques be paid:-

Mr J Grierson – Refund for purchase of Mitox 270UX Premium strimmer/keys cut for Bier House x 2	245.99
SALC – Fee for Data Protection Training (Clerk)/ SALC/NALC Affiliation fees 2018/19	429.73
Vale Signs and Print – Information Board – School Lane	95.00
Earth Anchors Limited – Dog Bin	159.54
J Pratt (Groundsman) – Salary/expenses May 2018 – Recreation Ground/ Churchyard/burial ground	418.39
T Chapman (Clerk) – Salary/Expenses – June 2018-06-12	428.18

2) Other

J Grierson circulated a report on the mowing equipment at the Churchyard. A Mitox strimmer had been purchased as the Churchyard strimmer had broken down and may financially be beyond repair. At present it was with Rochfords for assessment. If it can be repaired it could be used at the Recreation Ground. The Churchyard mower had also broken down and although now repaired it is possible the clutch maybe worn. He made three recommendations:-

1. As there is no allocated budget for a replacement machine he proposed that a sum not exceeding £750 be allocated to purchase a replacement mower from the current year's budget.
2. Further research be carried out into the purchase of a mower that meets the requirements of the Churchyard i.e. narrow enough to go between the gravestones. Options to be placed before the Council before purchase is authorised.
3. A regime is established to make sure that the capital machines owner by the Parish Council be looked after on a regular basis, to include regular servicing, maintenance and inspection.

Sarah Webb felt the Parish Council should be wintering the equipment and look for a suitable maintenance agreement. This is a package that Rochfords would be able to supply. Training for the Groundsman on day to day care could also be investigated. A Haskell is happy to check the equipment along with any others who may want to help.

Chairman suggested that £750.00 budget be given to purchase a specific lawnmower that meets our needs, an annual service contract for all equipment is set up with Rochfords, Groundsman is trained in the day to day care of the machinery and an inspection rota is established. Proposed by C Hukins and seconded by A Haskell. All Members present were in agreement.

Clerk reported that the Utility Warehouse electricity account, for May 2018, amounted to £17.37. The following monies had been received:-

Templecombe Village Hall – Rent 2018/19	-	30.00
2nd Templecombe Scout Group – Rent 2018/19	-	12.00
Templars Tennis Club – Rent 2018/19	-	340.00
Sports and Social Club – Rent 2018/19	-	443.00

The following interest has been received:-

NatWest – Business Reserve Account 5.4.18 to 4.5.18	-	85p
4.5.18 to 5.6.18	-	82p
NatWest – Business Reserve Account 5.4.18 to 4.5.18	-	3p
4.5.18 to 5.6.18	-	3p

Clerk reported that prior to the June 2018 meeting a cheque had been drawn, signed and forwarded to Templecombe In Bloom for the sum of £327.37 in respect of the donation of £250.00 and payment of £77.37 for the work undertaken on the stocks. An acknowledgement had been received from the Templecombe in Bloom group.

7 TEMPLECOMBE SCOUT GROUP REPORT/SCOUT HUT – C HUKINS

1) Scout Hut proposals – update

C Hukins reported that a meeting had now taken place with the Scout Group and there appear to be no issues and only a few minor points on the draft lease. They had now appointed a legal representative to deal with Rutter and Rutter Solicitors. Clerk had informed them. The Scout group indicated that they anticipated the final document being completed by the end of the year with the inclusion of an agreement in respect of the development and building. It was noted that the present Scout Hut roof was in a poor state.

8) VILLAGE HALL – A HASKELL/C HUKINS

1) Proposed replacement of oil tank/re-positioning of flue – Quotation from Ford Fuels Heating and Plumbing – update

Clerk reported that A Berry had spoken to Rod Steer, who had recently serviced the boiler, concerning the flue and he had suggested that it may be possible to make one up. He had also suggested another contact for a quotation for the replacement of the oil tank.

9 TEMPLECOMBE COMMUNITY EMERGENCY PLAN – UPDATE (J GRIERSON/R CAVE)

J Grierson reported that a revised copy of the Emergency Plan would be produced to include some name changes and additions. A copy could then be put on the website.

10 DEFIBRILLATOR PROVIDED BY THALES (CLERK TO UPDATE)

Clerk reported that Thales now had a defibrillator on their main gate that can be assessed by the public at any time. They are happy for it to be advertised.

11 CLERK TO UPDATE ON THE FOLLOWING MATTERS:-

a) GDPR – Data Protection Regulations

Clerk reported that a Privacy Notice had been prepared and put on the website. A Data Audit would be carried out shortly.

b) Annual Town/Parish Council Meeting

Clerk had attended and the following matters were reported on:-

- Rural Broadband/Local Solutions
- GDPR – update
- SSDC – transformation process

12 PARISH COUNCIL WEBSITE – UPDATE

Chairman referred to the notes, prepared by A Kerry, which had been circulated prior to the meeting. Some examples of other websites produced by Nigel Ferguson had also been viewed. It was felt a more modern approach could be achieved. Also the site made easier to navigate.

13 TEMPLECOMBE IN BLOOM

a) Update – if not reported during open session

A report from the In Bloom meeting held on the 4th June had been circulated to Members prior to the meeting. The In Bloom group wished to correct a statement made in the recent Parish Council Newsletter. The In Bloom group sprang up from the 'Get to Know Your Village' WI event but has always been a separate entity. It was noted that there is a lot of cut grass left by the well, at entrance to Manor Close, after SSDC carried out the latest cut.

b) Village information board – update

Paula Batchelor reported that the information board would be delivered tomorrow. A batten would need to be fixed to the wall to take the board. Paula is going to produce an A4 history of the Village, which would be circulated, that could be put on the website.

14 HIGHWAY MATTERS

1) Road Scheme – update

Chairman read out the e mail, which had been circulated prior to the meeting, from A Kerry dated 2nd June. A Kerry had been unable to get three companies to give a quotation for the work required to carry out a review of the present traffic calming installations. Members discussed the options and it was agreed not to pursue with obtaining a review of the scheme. This being the case the Parish Council would request that the proposed SIS project, with Somerset County Council, be reactivated. A letter would be sent to Mr William Wallace. There may be an option to look at the scheme in conjunction with the 106 Agreement and developments with Thales, on the Slades Hill site, as it is proposed that traffic will still being accessing the site through the Village and there are safety issue.

2) Community Speed Watch in Templecombe – update if applicable

No issues to report.

3) Speed Indicator Device (SID) – Future costs/proposals (A Kerry)

Members discussed the report and proposals prepared by A Kerry, circulated prior to meeting. The scheme proposed would cost £1,200 annually. It was agreed not to proceed with a SID programme at the present time.

4) Grit Bin entrance to the Hamlet – update

Clerk reported that Highways had indicated that they would check out location for safety and filling purposes.

5) Replacement of dog bin – Bowden Road/Dog bin in Lily Lane – update

Chairman reported the broken dog bin on Bowden Road had now been replaced by SSDC. The dog bin purchased could now be used in Lily Lane. Clerk reported that an e mail had been sent to SSDC to initially see if a further location could be added to their list for collection. No reply had been received as yet.

6) High Vis Vests for Parish Councillors – update

Details of high vis vests had been circulated to Members prior to meeting. It was agreed to purchase high vis vests as detailed, amounting to £4.72 each (including VAT).

7) Work to fingerpost – entrance to Bowden Road (Paula Batchelor)

Work to the fingerpost at the entrance to Bowden Road had been completed. Members wished to express their thanks to the Friends of Templecombe Station (FOTS). Clerk would write accordingly.

8) Other

An enquiry had arisen concerning the fingerpost missing from the junction of East Street/Temple Lane off of the High Street. Clerk had put together a timeline of events leading to the loss of the fingerpost, prior to early 2013 to date. Paula Batchelor said that she knew of a contact that carries out work to fingerposts and would let Clerk have details.

It was noted that the grass bank, at the entrance to Throop Road, had not been cut. Clerk reported that Thales had taken on cutting this bank and it was no longer on the SSDC's cutting schedule. There is currently talks going on with Thales and the contractors and it was hoped the situation would be rectified shortly.

15 FOOTPATHS

J Grierson reported that he would walk the footpath to the bridleway, across the Railway line at Temple Lane, to ensure it was passable. A Haskell reported that there were now CCTV signs at the footpath leading from Bowden Road into Martins Copse.

16 TREE WARDEN'S REPORT

No matters reported.

17 BURIAL GROUND/CLOSED CHURCHYARD

1) Maintenance of closed Churchyard and Burial Ground – update

No matters to report.

2) Application for permission for Headstone – J C V Rolls deceased

Clerk reported that an application had been received from Manning and Knight for a headstone for the late J C V Rolls. The measurements and design are in keeping with the headstones already in the burial ground.

3) Other

No matters to report.

18 NEWSLETTER

Clerk would speak to the Scout Group to see how delivery went. A few properties had not received a copy. A newsletter editor will be needed.

19 RECREATION GROUND MATTERS/CHILDREN'S PLAY AREA

A) Play Area

1) Weekly/Quarterly/Annual Play Area Inspection Reports/Maintenance Action Plan - update

The quarterly report by SDDC had been received. There were only minor points raised. It did indicate that the scramble net had frayed. Paula Batchelor would inspect it.

2) Cone Climber – loose bolt (Paula Batchelor) – update

Paula Batchelor reported that the bolt was still needing to be tightened. It was now out of warranty.

3) South Somerset Playdays 2018 – update

Clerk reported that she had spoken to Stuart Talbot who was asking if the Parish Council would be making a contribution towards the day. Members agreed to not make a contribution.

B) Social Club

1) Social Club Report (C James/C Mintern)

No report.

2) Proposed extension to buildings at Recreation Ground – Update if applicable

Chairman read out a letter received from Jenny Silvester indicating that the Social Club intended to apply for a grant from SSDC. As owners of the property the Parish Council would have to pay 10% of the final sum which is approximately £2,500.00.

C) Other

Paula Batchelor volunteered to paint the metal bollards at the Recreation Ground.

20 COMMEMORATION OF THE 100 YEARS ANNIVERSARY OF THE END OF WW1 IN NOVEMBER 2018 – Update

In G Wilson's absence no report given.

21 ANY OTHER BUSINESS/ITEMS FOR AGENDA FOR THE NEXT MEETING ON THE 10TH JULY 2018

None.

a) Co-option of one Parish Councillor – update

Necessary notices had been displayed. One application had been received, Chairman read out the letter from Miss Rachel Badger. Members present were in agreement to Miss Rachel Badger being co-opted on to the Parish Council. Clerk would write to let her know and invite her to the July meeting.