MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON TUESDAY 1ST MAY 2017

PRESENT Councillors R Cave (Vice Chair), C James, C Hukins, C Mintern, Paula Batchelor, Sarah Webb, A Haskell, A Kerry, A Haskell, J Grierson
5 Parishioners

R Cave (Vice Chair) opened the meeting and welcomed the Parishioners he explained that Mr M Batchelor had resigned prior to the May meeting. He expressed the Councillors thanks to M Batchelor for his time on the Parish Council and as Chairman over the last four years.

1 APOLOGIES FOR ABSENCE
Mr William Wallace (District/County Councillor), Mr Hayward Burt (District Councillor)

2 ELECTION OF CHAIRMAN
It was proposed by J Grierson and seconded by A Kerry that R Cave be elected Chairman. Carried unanimously. Signed acceptance of office form.

3 ELECTION OF VICE CHAIR
It was proposed by A Kerry and seconded by J Grierson that C Mintern be elected Vice Chair. Carried unanimously.

4 ELECTION OF SUB COMMITTEES FOR 2018/19
Membership of sub committees for the ensuing year were agreed as below:-

Highways	C A James G Wilson A Kerry
Recreation Ground/Play Area	Paula Batchelor C A James
Sports and Social Club	C A James C Mintern
Footpaths	J Grierson A Haskell
Tree Warden	C A James
Representatives for 2nd Templecombe Group and joint Scout Working Party	C Hukins Sarah Webb

Environment	Sarah Webb G Wilson C A James
Looking forward working party (including Village Emergency Planning)	J Grierson Sarah Webb C Hukins C Mintern A Kerry R Cave
Village Hall Representatives	A Haskell C Hukins
Area East Reporter	R Cave
Newsletter compilation	C Mintern
Website Monitoring	A Kerry
Planning	Sarah Webb

The above sub committees were proposed by C Mintern and seconded by A Kerry.

5 ELECTION OF GRIEVANCE/DISCIPLINARY PANEL AND APPEALS PANEL – (CLERK'S EMPLOYMENT) – 2018/2019

The following Members agree to stand:-
Grievance/Disciplinary Panel – Sarah Webb, C Mintern
Appeals Panel – C Hukins, R Cave
Proposed by A Haskell and seconded by A Kerry.

6 MINUTES OF THE MEETING HELD ON THE 9TH MAY 2017

It was proposed by Sarah Webb and seconded by A Haskell that the Minutes be adopted as written. Carried unanimously.

7 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2018/APPOINTMENT OF INTERNAL AUDITOR FOR 2018/19

The Accounts for the year ended 31st March 2018 were presented to the Members. It was Proposed by C Mintern and seconded by C Hukins that the accounts be approved. Carried unanimously.
Members were in agreement that Mrs Dawn Vanstone should be appointed internal Auditor for 2018/19. Proposed by Sarah Webb and seconded by G Wilson

8 ANY OTHER BUSINESS

None.

Meeting closed at 7.23 pm Signed R Cave dated 12.6.18 Page 2 of 2