MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON TUESDAY 14TH MAY 2019

PRESENT Councillors R Cave (Chairman), Sarah Webb, C James, C Hukins, G Wilson, Paula Batchelor, S Badger, A Kerry, G Kerry, Sue Pumphrey, D Seares
13 Parishioners, Mr Hayward Burt (District Councillor)

1 APOLOGIES FOR ABSENCE

Mr William Wallace (District/County Councillor)

2 WELCOME TO NEW AND PAST MEMBERS/CONFIRMATION OF COMPLETION OF ACCEPTANCE OF OFFICE FORMS

R Cave (Chairman) welcomed the Members. Acceptance of Office forms had been signed and witnessed by the Clerk.

3 ELECTION OF CHAIRMAN

It was proposed by Sarah Webb and seconded by G Wilson that Robin Cave be elected Chairman. Carried unanimously. Acceptance of office form signed and completed by Chairman.

4 ELECTION OF VICE CHAIR

It was proposed by C Hukins and seconded by Paula Batchelor that Sarah Webb be elected as vice chair. Carried unanimously.

5 ELECTION OF WORKING GROUPS FOR 2019/20

The following working groups for the ensuing year were agreed as below:-

Highways	C A James G Wilson A Kerry
Recreation Ground/Play Area/Groundsman	Paula Batchelor C A James G Kerry
Sports and Social Club	Sue Pumphrey S Badger
Footpaths	S Badger
Tree Warden	C A James
Reps for 2nd Templecombe Scout Group/ And joint Scout Working Party	Sarah Webb C Hukins
Environment	D Seares G Wilson C A James

Village Plan Steering Group	A Kerry R Cave G Kerry Sarah Webb D Seares
Village Hall Representative	C Hukins
Area East Reporter	Sarah Webb
Website Monitoring/Development	A Kerry G Kerry D Seares
Planning Monitoring	Sarah Webb S Badger Sue Pumphrey

The above working groups were proposed by C Hukins and seconded by S Badger.

6 ELECTION OF GRIEVANCE/DISCIPLINARY PANEL AND APPEALS PANEL – (CLERK'S EMPLOYMENT) – 2019/2020

The following Members agreed to stand:-

Grievance/Disciplinary Panel – Sarah Webb, A Kerry

Appeals Panel – C Hukins, R Cave

Proposed by S Badger and seconded by G Wilson.

7 MINUTES OF THE MEETING HELD ON 1ST MAY 2018 (APPROVED ON THE 12TH JUNE 2018)

Noted.

8 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019/APPOINTMENT OF INTERNAL AUDITOR FOR 2019/20

The Account for the year ended 31st March 2019 were presented to the Members. It was proposed by Sarah Webb and seconded by C Hukins that the accounts be approved. Carried unanimously. Members were in agreement that Mrs Dawn Vanstone should be appointed internal Auditor for 2019/20. Proposed by G Wilson and seconded by C Hukins.

9 ANY OTHER BUSINESS

None.

Meeting closed at 7.48 pm Signed R Cave dated 11.6.19